

# Apprentice Deduction Agreement (FIN-PA030-01)



This form comes from the following procedure: JDP-ON014 Apprentice Deduction Procedure

Date: \_\_\_\_\_

I, \_\_\_\_\_ authorise GTNT to deduct \$ \_\_\_\_\_  
per week from my wages until the debt is repaid.

In the event of my employment with GTNT ceasing, I agree that the outstanding amount can be deducted from my termination pay.

Total amount to be repaid: \$ \_\_\_\_\_

Reason for deduction: \_\_\_\_\_  
(ie. over payment, tools deduction etc)

Apprentice signature: \_\_\_\_\_

Parent/Guardian signature is required if Apprentices under 18 years of age.

Parent/Guardian Name: \_\_\_\_\_ Parent/Guardian Sign: \_\_\_\_\_

## **Only complete this section if Host Employer is making the payment/purchase on behalf of the Apprentice**

The Host Employer agrees to pay the total amount of \$ \_\_\_\_\_ on behalf of \_\_\_\_\_

Group Training Northern Territory Pty Ltd (GTNT) agrees to reimburse the Host Employer on a monthly basis, as per the deductions made from the Apprentices pay. In the event that the Apprentice's employment with GTNT ceases, the outstanding amount will be deducted from the Apprentices termination pay and reimbursed to the Host Employer.

Host Employer Business Name: \_\_\_\_\_

Host Employer Name: \_\_\_\_\_ Host Employer Sign: \_\_\_\_\_

Employment Specialist Name: \_\_\_\_\_ Employment Specialist Sign: \_\_\_\_\_

### **Office Use Only**

Payroll number: \_\_\_\_\_ Weekly Deductions: \_\_\_\_\_  
W/E Commence deductions: \_\_\_\_\_ W/E Cease deductions: \_\_\_\_\_

This form also relates to the following other forms: Nil