



APPLICATION TO SUSPEND A TRAINING CONTRACT

Important Information: . All suspensions are subject to approval by the Department of Trade, Business and Innovation. A Training Contract can only be suspended for a period of 6 Months unless the suspension is a result of maternity leave or a medical reason. In the case of maternity leave or a medical reason the Training Contract may be suspended for an extended period of 12 Months with supporting documentation.

Request for the Training Contract between	
Employer Trade Name	_____
Australian Apprentice Name	_____
Parent/Guardian (if required)	_____

be suspended for the period of		
	to	
Date Suspension to Commence		Expected Return Date

	REASON FOR APPLICATION	PLEASE PROVIDE A BRIEF EXPLANATION
<input type="checkbox"/>	Medical Reason - Worker Compensation - is this WITH or WITHOUT PAY? (please circle)	
<input type="checkbox"/>	Medical Reason (other)	
<input type="checkbox"/>	No RTO	
<input type="checkbox"/>	Un Hosted	
<input type="checkbox"/>	Other Reasons	
<input type="checkbox"/>	Maternity Leave	

DECLARATION – to be signed by the party applying and Parent/Guardian (only if apprentice applying and under 18 at start of suspension period)			
	Name	Signature	Date
Employer Representative			
Apprentice/Trainee			
Parent/Guardian			

Please return the completed form to: variations@gtntgroup.com.au

OFFICE USE ONLY

Network Provider Recommendation	
Recommended	Not Recommended

Signature Date

NTG Contract Manager (If Applicable)	
Approved	Not Approved

DTBI Contract Manger Signature Date