

BSB51918 - Diploma of Leadership and Management (Release 4)



Qualification Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

How will you learn?

The training program for Diploma of Leadership and Management is conducted over 12 months as a full-time student with 44-weeks of delivery (excluding term breaks) as follows:

Face-to-face classes 16 hours per week (3 days per week)

Integrated online – 4 hours per week

Self-study – 10 hours per week

Students are required to attend classes on campus 16 hours per week as per published timetable which is based on campus and student numbers. The additional 14 hours outlined in the structure above can be undertaken either on campus or externally.

Recognition of Prior Learning (RPL)

RPL is an assessment process that involves assessment of an individual's relevant prior learning (including formal, informal and non-formal learning) to determine the credit outcomes of an individual application for credit. We will work with students to identify any relevant existing skills and knowledge they may have to determine their eligibility for recognition for any components of the qualification which may save time and avoid unnecessary duplication of training.

Course Outline

This qualification consists of 12 units of competency and is detailed below. There are 4 core units and 8 elective units of competency taken from the Business Serviced Training Package, as detailed on page 2 of this flyer.

Locations of Delivery

The delivery combines face-to-face trainer led theory/practical classes involving small groups/ individual activities, in a simulated environment resembling the workplace setting as close as possible.

Theoretical workshops will be held at the GTNT Training office, located at 38 Woods St Darwin, NT.

Eligibility/Entry Requirements

There are no entry requirements for this qualification.

Assessment

Assessment strategies vary with each unit of competency and are inclusive of structured activity/project, on-line assessments and observations.

Thank you for choosing GTNT Training to further your skills and knowledge. We look forward to walking alongside you on your journey.

Career Pathways

This qualification provides a pathway to wide range of business positional roles.

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Course Outline

Unit Code	Unit Name	Unit Type
BSBLDR511	Develop and use emotional intelligence	Core
BSBMGT517	Manage operational plan	Core
BSBWOR502	Lead and manage team effectiveness	Core
BSBLDR502	Lead and manage effective workplace relations	Core
BSBCUS501	Manage quality customer service	Elective
BSBADM502	Manage meetings	Elective
BSBLDR513	Communicate with influence	Elective
BSBPMG522	Undertake project work	Elective
BSBRISK501	Manage risk	Elective
BSBMGT502	Manage people performance	Elective
BSBWOR501	Manage personal work priorities and professional development	Elective
BSBMGT516	Facilitate continuous improvement	Elective

Cost

The Course cost will be AUD \$10,400 per student.

Payment Schedule

Upon enrolment a fee of \$1500 is required

Full balance of payment due on commencement of training, however payment plans are available through discussions with the RTO Manager

Government subsidies and entitlements

Nil

GTNT will provide the following

Fully operational training rooms with free Wi-Fi access.

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Student to provide

Laptop with compatible with Microsoft products and Wi-Fi connectivity.

General information

GTNT Complaints and Appeals policy refer to student resource page on the GTNT Website

GTNT course fees and refund policy refer to student resource page on the GTNT Website

GTNT Training Admissions Policy refer to student resource page on the GTNT Website

For further information and enrolment

Contact GTNT Training on **(08) 8980 0600**, email training@gtntgroup.com.au,
or visit our website at www.gtntgroup.com.au

Unique Student Identifier

From 1 January 2015, all students participating in Nationally Recognised Training in Australia will need to have a Unique Student Identifier, or USI. This includes students completing an apprenticeship, skill set, and certificate or diploma course. A USI gives you access to your online USI account and will contain all of your nationally recognised training records and results from 1 January 2015 onwards. Your results will be available in your USI account.

When applying for a job or enrolling in further study, you will often need to provide your training records and results. One of the main benefits of the USI is that you will have easy access to your training records and results throughout your life.

It is free and easy for you to create your own USI online at www.usi.gov.au. Your local Customer Service office can also provide further information and assistance. For assistance please call us on our admin desk line 04 2660 3503/02 8872 8903.



GTNT Training is a Recognised Training Organisation that issues nationally recognised qualifications and statements of attainment. RTO code: 0381, CRICOS code (xxxx)