

Application to Suspend a Training Contract (AASN-VA014-01)

Important Information: All suspensions are subject to approval by the Department of Industry, Tourism and Trade. A Training Contract can only be suspended for a period of 6 Months unless the suspension is a result of maternity leave or a medical reason. In the case of maternity leave or a medical reason the Training Contract may be suspended for an extended period of 12 Months with supporting documentation.

Request for the Training Contract between

Employer Trade Name _____
 Australian Apprentice Name _____
 Parent/Guardian (if required) _____

be suspended for the period of

_____ to _____

Date Suspension to Commence

Expected Return Date

REASON FOR APPLICATION	PLEASE PROVIDE AN EXPLANATION
<input type="checkbox"/> Medical Reason - Worker Compensation	
<input type="checkbox"/> Medical Reason (other)	
<input type="checkbox"/> Un Hosted	
<input type="checkbox"/> Other Reasons	
<input type="checkbox"/> Maternity Leave	

PLEASE TICK ONE

With Pay / Without Pay

DECLARATION – Signature of party applying (Employer OR Apprentice)-(Parent/Guardian signature required only if the apprentice is applying and under 18 at start of suspension period)

	Name	Signature	Date
Employer Representative			
Apprentice/Trainee			
Parent/Guardian			

Please return the completed form to: variations@gtntgroup.com.au

OFFICE USE ONLY

Network Provider Recommendation

Recommended	Not Recommended
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Signature _____ Date _____

AASN Manager (If less than 6 months)

Approved	Not Approved
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AASN Manager Signature _____ Date _____

NTG Contract Manager (If Applicable)

Approved	Not Approved
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DITT Contract Manger Signature _____ Date _____

COMMENTS